



USRA ACADEMY

no. G2 ILORIN ROAD MARAFA ESTATE KADUNA  
TEL: 080-36435937

6th January 2016

Assalamualaykum,

### Welcome Letter

We are pleased to welcome you back to the new term and we hope you had a great holiday.

#### **Late Coming**

School starts from 7.30, any child arriving after 8.00am is late, the gate will be open until 8.05am and will be **locked** there after, late comers will not be allowed in.

#### **Pick up cards**

The pick up card are available at the admin office, you are to give it to any third party you will be sending to pick up your children. Please take care of the cards. Only third party with a pick up card will be allowed to pick up your children.

#### **Health Issues**

The change in weather has come with its own challenges, please **do not bring** sick children to school, **keep them at home** and give them proper treatment especially if they have **catarrh**.

#### **School fees**

This is a reminder that the grace period for the payment of school fees will be up next week, please endeavour to pay to avoid harassment.

#### **Late Pickup**

We would appreciate it if you can pick up your kids from school on time. **The school will not be held liable for the care of the children who have not been picked from school on time.**

#### **Teaching and Learning**

In order to improve lesson delivery in the primary 3, 4 and 5 classes, the teachers have been assigned subjects matching their field of expertise just like in the secondary classes. Please endeavour to collect the time table which will have the teachers names and phone numbers for any issues.

With regards to the nursery classes reading is taught using phonics parents should please meet their children's teachers to be updated so that they can assist the children with their homework at home.

#### **Discipline**

Bringing of money to school is NOT allowed and any child caught with money in school will be punished and the money will be seized. Tickets will be available for sale at the office.

#### **Vandalisation**

The children are always breaking the toys, furniture and equipment and tearing the books bought for their benefit. Parents will be expected henceforth to repair or replace furniture and equipment wilfully destroyed by their children.

#### **Dress sense**

A lot of the children have been turning up to school without their proper uniform on, some come without sock, or caps or wear a pair of shoes that are clearly not school shoes, some turn up with torn uniforms and hijabs looking like hooligans. Please endeavour to make sure that your children are well dressed before the come to school. The school will send home any child who is not properly dressed to go and change.

## Calendar (Insha Allah)

Date	Event
6th January 2016	Resumption
8th February to 12th February 2016	First C.A
18th February 2016	Parent Teacher Conference
19th to 22nd February 2016	Mid term break
7th to 11th March 2016	Second C.A. Secondary Section
21st to 25th March 2016	End of term exam.
1st April 2016	Collection of result

\*tentative

School Schedule: Below is the schedule for the opening and closing times as well as other activities.

	Pg - N1	N2-N3	P1-P5	J.S1-3
<b>Opening</b>	7.30am	7.30am	7.30am	7.30am
<b>Closing</b>	1.00pm	2.00pm	2.00pm	3.00pm
<b>Friday Closing</b>	12.00noon	12.00noon	12.00noon	4.00pm
<b>Tahfeez starts</b>	2.30pm	2.30pm	2.30pm	3.30pm
<b>Tahfeez closes</b>	5.30pm	5.30pm	5.30pm	5.30pm
<b>PE days</b>	Wednesdays	Thursdays	Fridays	Thursdays
<b>Club</b>	Wednesdays	Wednesdays	Wednesdays	-
<b>Quiz</b>	Wednesdays	Wednesdays	Wednesdays	-
<b>Vocational</b>	-	-	-	Tuesday-Wednesday

Maassalam

Management